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142

11 May 1972

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Training Report for the
Week of 30 April

1. Courses

a. Senior Seminar

The block "Domestic Change of Relevance to CIA" was completed this week. The excellent speakers of the week, covered such diverse problems as drugs, youth, and minority attitudes, and changing national priorities. The week was capped by a panel on the Agency's response to these subjects. The panelists were

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Dr. John Buckman, Associate Professor of Psychiatry, School of Medicine, University of Virginia, gave a talk (evening 4 May) on the subject "The Drug Culture". The talk was attended by twelve wives of both staff and Seminar participants.

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[REDACTED] AF, was withdrawn from the Seminar on 5 May (the last week) for medical reasons. The number of participants in the Seminar is now at eighteen.

b. Midcareer Course

The field trip will be in two parts for this running: a one-day tour of Cape Kennedy on 22 May and a three-day trip beginning 4 June to Omaha and Minot, N. D., for a look at a Minuteman site and a Safeguard site.

c. Briefing for Customs Officers

Instructors from the Operations School will conduct a six-hour briefing session (2 hrs. on 23 May and 4 hrs. 26 May) for 25 Customs officers due to leave for overseas assignments at the end of May. The briefing will cover the intelligence community and its role in the fight against narcotics traffic and generally how the field station

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[REDACTED] in cooperation with Customs and BNDD.

d. BNDD School for Intelligence Coordinators

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A letter of appreciation was sent by John Warner, Chief, Strategic Intelligence Office, BNDD, to [REDACTED]

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[REDACTED] thanking him for OTR participation in a briefing given 24-25 April. The briefing conducted by Operations School and SIWA instructors for 18 BNDD Agents covered intelligence community organization, operational procedures, and information and records

handling. According to Mr. Warner "many of the agents commented that they felt the instructors were very candid in their delivery and for the first time they realized that CIA types are just plain, ordinary people." Mr. Warner also commented that "there were recommendations for a follow-up school (sic) with more emphasis on Operational Security and Tradecraft."

f. The Project Officer in the Contract Cycle

In response to a memorandum sent to all Senior Training Officers, requirements from the four Directorates and the O/DCI for FY 73 are estimated at 145 students. We plan to contract for four classes a year to accommodate the requirements.

g. Special Supervision Course for OC Personnel

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Office of Communications School, 4 May, for follow-up talks on constructing special supervision courses designed to prepare young OC officers as first-line supervisors. Current plans include a four or five-day supervision course to be given each month [REDACTED] from the 25X1A period October-March emphasizing performance appraisal and leadership.

h. Language

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(1) ADC, FE Division [REDACTED] has accepted our offer to send a team to Headquarters to test its officers whose skills in Chinese

do not appear in the record of tested proficiencies. If this

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exercise can be carried out in other components as well, it will greatly improve the accuracy of our figures on the language capability of the Agency.

(2) Because our Vietnamese requirements have dropped off significantly in recent months and continues low, we will reduce our Vietnamese faculty by one instructor.

1. Proposed Budget Courses - Erratum

Our report of the week of 24-28 April said that the two courses titled "Budget Survey - Computer" and Managerial Budgeting were planned for early FY 1973 - this should have read, "CY 1973."

2. Orientation for Training Officers

This annual Orientation (3 May) had the largest enrollment in the history of these Orientations which began in the late "fifties." There were 44 registrants representing all Directorates and the Office of the Director. Mr. Colby in addressing the group emphasized the importance of training and the Training Officer to ensure the future growth of the Agency.

3. Other Activities

a. The NSA "Day at CIA" on 27 April was opened by Mr. Colby and ended with a half-hour question-and-answer period with Mr. Helms. The Director answered a wide range of questions, most of them centering on possible changes in the Intelligence and Cryptologic Community.

b. On 28 April, a Military Officer Staff and Command class from Fort Bragg, consisting of 23 officers and 4 staff members, was given a half-day briefing in the USIB Conference Room. Each session was followed by a lively question period. This was an unusually impressive group of military officers.

4. Notes

25X1A The second Domestic Contact Service Eastern Regional Conference was held at [REDACTED] from 30 April - 3 May. Fifty-three conferees and guest-speakers attended the conference. . . . [REDACTED] 1A
25X1A and [REDACTED] Deputy Director for Physical, Technical and Overseas Security, will attend the refresher program for senior federal executives who have attended a Brookings Conference on Business Operations. The Seminar, "Business and Public Policy," will be held 16 - 18 May in New York City.

5. Briefings

There were two briefings given during this reporting period.

6. Guest Speakers

Attached is a list of high-level guests who will participate in OTR's programs to be conducted during the week beginning 14 May.

[REDACTED] 25X1A
HUGH T. CUNNINGHAM
Director of Training

Att

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Tuesday, 16 May

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
0930 - 1200

Allen Schick
Research Associate
Brookings Institution

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
1330 - 1630

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Wednesday, 17 May

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
0930 - 1200

Lawrence B. Krause
Senior Staff Member,
Brookings Institution

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
1400 - 1630

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Thursday, 18 May

Thomas R. Pickering
Dep. Dir., Bureau of
Politico-Military
Affairs, Dept. of State

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
0930 - 1130

James C. Bostain
Foreign Service Institute
Department of State

Advanced Intelligence
Seminar

Hqs., Rm. 1A-07
1300 - 1430

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